



# Application for Employment Environmental Education

1500 East Park Place  
Milwaukee, WI 53211

The Urban Ecology Center will give applicants equal consideration for employment without regard to race, color, sex, marital status, national origin, disability, age, religion, sexual orientation, or any other protected basis as required by law.

NAME: \_\_\_\_\_

ADDRESS: STREET: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DAYTIME PHONE: \_\_\_\_\_ EVENING PHONE: \_\_\_\_\_

SOCIAL SECURITY NO.: \_\_\_\_\_ ARE YOU AT LEAST 16 YEARS OLD? \_\_\_\_\_

ARE THERE ANY OTHER NAMES UNDER WHICH YOU HAVE WORKED OR ATTENDED SCHOOL? \_\_\_\_\_

IF YES, PLEASE LIST: \_\_\_\_\_

ARE YOU EITHER A U.S. CITIZEN OR AN ALIEN LAWFULLY AUTHORIZED TO WORK IN THE U.S.? \_\_\_\_\_

\*Proof of identity and authorization for U.S. employment will be required as a condition of employment.

### EMPLOYMENT INTERESTS

POSITION YOU ARE APPLYING FOR: \_\_\_\_\_

### ADDITIONAL INFORMATION

HAVE YOU EVER BEEN CONVICTED OF ANY VIOLATION OF THE LAW (other than parking tickets)? \_\_\_\_\_

IF "YES," PLEASE ENTER THE TYPE OF VIOLATION, DATE, COURT OF RECORD, AND ALL PERTINENT FACTS. A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC REJECTION OF EMPLOYMENT AND WILL BE CONSIDERED ONLY AS IT RELATES TO THE JOB FOR WHICH YOU ARE BEING CONSIDERED.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### DRIVER'S LICENSE *(If driving is required as part of the job for which you are applying, complete the information in this section.)*

DO YOU HAVE A VALID DRIVER'S LICENSE? \_\_\_\_\_ FOR HOW LONG? \_\_\_\_\_

DRIVER'S LICENSE NUMBER: \_\_\_\_\_ STATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

NUMBER OF DRIVER'S LICENSE VIOLATIONS IN THE PAST 3 YEARS: \_\_\_\_\_

HAS YOUR LICENSE BEEN SUSPENDED OR REVOKED IN THE PAST 3 YEARS? \_\_\_\_\_

PLEASE DESCRIBE: \_\_\_\_\_



## Application for Employment Environmental Education

**1500 East Park Place  
Milwaukee, WI 53211**

The Urban Ecology Center will give applicants equal consideration for employment without regard to race, color, sex, marital status, national origin, disability, age, religion, sexual orientation, or any other protected basis as required by law.

Use the rating scales below to summarize your training and experience on each of the categories listed. This is used along-side your resume to assess your skills and experiences. It is likely you are eligible for a position, even if you answer "0" for some of the categories. Please answer as honestly as possible, using "0, 1, 2, or 3." Feel free to add brief comments. Thank you.

Training or Experience	Rating Scale	(0-3) rate yourself
Research/Field Work	3 = Expert, principal investigator on a research project in an academic or professional setting 2 = Experienced as an assistant on >5 research projects 1 = Some experience with research 0 = No experience	
Education Level	3 = Advanced degree in Biological Sciences or a related field 2 = B.S. or B.A. in Biological Sciences or a related field 1 = Coursework in Biological sciences or a related field 0 = No collegiate experience in Biological sciences or a related field	
Writing skills	3 = Published in peer-reviewed journal as primary author, or completed Masters or Ph.D. thesis. 2 = Very comfortable and enjoy writing (reviews, papers, poetry, prose) 1 = Writing is not my strong suit. 0 = Please don't make me write.	
GIS knowledge	3 = Certified GIS professional 2 = GIS Certificate or GIS Major 1 = Some experience 0 = No experience	
Work in urban setting	3 = Expert, Worked/taught 5+ years in an urban setting 2 = Experienced, 2-5 years in an urban setting 1 = Beginner, 1 year or less in an urban setting 0 = No experience	
Ecological Literacy	3 = Expert, well-versed in complex ecological thought and environmental awareness 2 = Familiar with most ecological concepts 1 = I kind of know what ecology is 0 = Eco – what?	
Non-Profit	3 = Expert, worked with a non-profit agency for 3+ years 2 = Experienced, 1-3 years working with a non-profit agency 1 = Beginner, less than 1 year working with a non-profit agency 0 = No experience with non-profit agencies	
Teaching Experience	3 = 3+ years teaching in a closely related job (e.g., urban setting, natural sciences, outdoor recreation, etc.) 2 = 1-3 years teaching in a closely related job, or 5+ years teaching experience in a somewhat related field 1 = 1 year or more teaching in a remotely related field (math, history, etc.) 0 = Less than 1 year teaching experience	
Oral Communication/ Public Speaking	3 = Spoken before large audiences at conferences or other major events 2 = Comfortable speaking before small groups (classroom size) 1 = Speaking experience but not my favorite thing to do 0 = No public speaking experience	
Invertebrates – terrestrial (non-insect)	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	
Insects	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	



## Application for Employment Environmental Education

**1500 East Park Place  
Milwaukee, WI 53211**

The Urban Ecology Center will give applicants equal consideration for employment without regard to race, color, sex, marital status, national origin, disability, age, religion, sexual orientation, or any other protected basis as required by law.

Training or Experience	Rating Scale	(0-3) rate yourself
Invertebrates - aquatic	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	
Mammals	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	
Birds	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	
Reptiles	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	
Amphibians	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	
Fungi	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	
Soils	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	
Plants	3 = Expert, primary investigator 2 = Experienced working on field projects 1 = Working knowledge 0 = No experience	

Please list any certifications below (Red Cross 1<sup>st</sup> Aid, CPR, Lifeguard, etc.)

Certification \_\_\_\_\_

Current? \_\_\_\_\_

Certification \_\_\_\_\_

Current? \_\_\_\_\_

**To complete your application click the “Submit Form” button on the upper right hand part of the screen and follow the directions.**

**For internet email users (e.g. gmail or Yahoo):** please attach to an email this completed form, a list of references, your letter of interest and resume and send to Beth Fetterley, at [bfetterley@UrbanEcologyCenter.org](mailto:bfetterley@UrbanEcologyCenter.org).

**For Outlook users:** this form may be sent in an email before you are able to attach a list of references, your letter of interest and resume. Please be sure to email these right away to Beth Fetterley, at [bfetterley@UrbanEcologyCenter.org](mailto:bfetterley@UrbanEcologyCenter.org). Your application will not be considered complete until we have all of your documents. **Thank you!**